



Board Meeting Summary

January 2023

The Board met on 18 January 2023 in the ESA Boardroom. All board members in attendance with the exception of Kathleen Dalitz who was an apology. Previous minutes from the 16 November 2022 & 14 December 2022 meetings were discussed and approved. Outstanding actions reviewed.

Invited Guests

- The Board invited the Driving DC and the Interschool DC to have discussions with the Board regarding their disciplines. Each DC discussion was held separately and the respective DC's left the Board meeting immediately after the discussions concluded.

EA

- Discussion on EA Strategy and Structure process noting there were no new updates from EA on this matter.
- Discussion regarding complaint matters noting they are all with SIA/EA. A general update on each of the complaint matters was provided to the Board from the EA monthly report.

ESA

- Board members requested to declare any new conflicts of interest. No new declarations made.
- Further discussion on the 2022 ESA AGM noting that matters raised will be considered in preparation for the 2023 ESA AGM.
- Further discussion regarding the ESA Constitution with member feedback to be sought by way of a brief survey.
- Governance Training – Two training sessions now held for Board and DCs. Good feedback from participants. New Board/DC members will be directed to the Sports Australia governance training.
- Update provided on grant application for the project titled “Supporting Future Champions”.
- Draft Operational Plan presented to the Board by the EO. Draft plan to be developed.
- Governance Review Implementation Plan – two outstanding matters to be finalised during 2023.
- Executive Officer monthly report reviewed and discussed including updates on:
 - Staffing requirements for next six months
 - Membership fee discount implemented from January 2023
 - Membership Numbers & financials
 - Other general issues.

- Correspondence in/out:
 - MPIO correspondence
 - Driving DC correspondence
 - Integrity & other complaint matters
 - Other general correspondence
- All correspondence reviewed and discussed.
- Updates on matters raised by ESA members were discussed.
 - Progression of ESA Operational plan.
 - Awards night – ongoing discussion regarding the awards night and finalising run-sheet, awards and other matters.
 - What's happening in 2023:
 - Finalise Governance Review plan
 - Await grant outcome to determine projects to be run
 - Building better relationships with members

DCs

- Combined DC meeting held on 7 December 2022. Discussion on that meeting occurred at the December Board meeting. Next combined DC meeting to be held on 22 February 2023 with feedback on risk register to be discussed.
- Dressage – Minutes from 12 December 2022 meeting noted.
- Jumping – Minutes from 28 November 2022 meeting noted.
- Eventing – Minutes from 13 December 2022 meeting noted.
- Show Horse – New Show Horse Rules from 1 January 2023.
- Carriage Driving – Discussion regarding DC given Chair likely to resign and possibly putting discipline into recess until next AGM.
- Interschool – State Champs date of 25/26 March 2023 approved.

Finance Audit Risk Management Committee (FARMC)

- December 2022 Combined and DC P&L, BS – discussed and accepted.
- December 2022 Bank reconciliations, balances confirmed – discussed and accepted.
- Payments to Board members/related entities discussed and approved.
- Update on Hybrid securities performance provided with follow up discussion.
- Board to consider short term investment of funds into term deposits.
- Review of members YTD in comparison with 2022 and uptake of membership given discounted fees.
- FY24 Budget process to commence.
- Change of FARMC meeting dates.
- Approval of legal fees in relation to complaint matter.
- Approval of invoice for AV requirements for Awards Dinner.
- Discussion regarding changes to the Delegation of Authority policy to be presented at next Board meeting.
- Discussion regarding Risk Register – awaiting DC's feedback.

New Business

- Invitation to inspect Murray Bridge Racecourse facilities on 15 February 2023.

The next Board meeting will be held on 15 February 2023 at the Bridgeport Hotel and via WebEx.